

RICHMOND SCHOOL BOARD OF TRUSTEES  
REGULAR MEETING  
March 14, 2024  
MINUTES

CALL TO ORDER     The meeting was called to order at 6:00 p.m. Led the flag salute.

MEMBERS PRESENT   Sadie Albonico, Daniel Bertotti, Tracy Langslet, Nick McBride, Adam Runyan

MEMBERS ABSENT   None

OTHERS PRESENT     Brian Boyer, Jeanette Goni, Shaun Giese, Andrea Prettyman, Ida Bruce, Mandy Cox

PUBLIC COMMENT     No Public Comment

AGENDA

APPROVAL            MSCU (Runyan/McBride) approved the agenda.

**Superintendent Report**

SCHOOL EVENTS/  
ACTIVITIES

- 4.1.1     The Superintendent updated the Board on the following:
- Girls Volleyball season has started
  - Girls Volleyball practicing at LHS
  - Drill Team will be starting
  - Debbie Lundquist presentation on Dyslexia on March 19<sup>th</sup>
  - Geography Bowl at Shaffer on March 19<sup>th</sup>
  - 8<sup>th</sup> Grade Career Day at LCC on March 21<sup>st</sup>
  - 5<sup>th</sup> Grade Volume Zoo on March 22<sup>nd</sup>
  - 7<sup>th</sup> Grade Fundraising Dinner on March 28<sup>th</sup>
  - Spring Break April 1<sup>st</sup> – April 5<sup>th</sup>

23/24 REVIEW OF  
PROGRAMS/STAFF

- 4.1.2     The Superintendent discussed the status of ELOP activities. He reported that the school has hired within the staff for 24/25 TK, Christina Blackburn. He reported interviews have been scheduled for a Special Education teacher and the vacant Custodian position.

24/25 PROPOSED  
STAFFING LEVELS

- 4.1.2     The Superintendent discussed reported the District will be hiring the one-on-one paraprofessional in Special Education for the 24/25 school year. He further discussed that Richmond is holding off hiring the 4.0 hour/day paraprofessional position.

**Director of Buildings and Grounds**

BLDG & GROUNDS  
REPORT

- 4.2.1     Shaun Giese, Facility Manager, reported and presented photos of the fire suppression tank the was recently painted. He updated the Board regarding the Gym Floor refinishing project. He discussed the repair work to the sump pump and lighting to the fire suppression area. He presented a report of the work to be completed during Spring Break.

**Certificated Staff and Classified Staff Report****CERTIFICATED  
STAFF**

- 4.3.1 Teachers, Ida Bruce and Andrea Prettyman, provided a report of academic activities in grades TK/K through 8.

**CLASSIFIED  
STAFF**

- 4.3.2 Mandy Cox, Classified Staff representative, provided a report to the Board highlighting classified staff, Amy Shepherd and Victoria Haproff.

**Curriculum/Student Performance****HEALTH TEXT  
PUBLIC REVIEW**

- 5.1 The Superintendent reported that several parents have reviewed and provided comments of the proposed health textbooks. He further discussed that staff have also reviewed and provided comments.

**DISCIPLINE PLAN**

- 5.2 The Superintendent reviewed the attached discipline plan in the packet. He stated the plan is based on California Education Code. He noted that the plan is not finalized, but staff does somewhat follow the plan currently. He also noted the Board should adopt a finalized plan before the 24/25 school year.

**Business****RESIGNATION  
LETTER**

- 6.1 MSCU (Runyan/Langslet) accepted the resignation of Paraprofessional, Savanna Merchant.

**24/25 SCHOOL  
CALENDAR**

- 6.2 MSCU (McBride/Bertotti) approved the 24/25 School Calendar adjusting the PLC Days as of January 2025.

**CSEA #810  
AGREEMENT**

- 6.3 MSCU (Langslet/McBride) approved the Chapter #810 CSEA Contract from February 8, 2024, through June 30, 2026.

**2<sup>ND</sup> INTERIM  
PRESENTATION**

- 6.4 Jeanette Goni, Business Manager, provided an overview of the District's 2<sup>nd</sup> Interim Budget to include a multiple year projection, and a brief discussion of the state's budget status.

**RESOLUTION  
23/24-5**

- 6.5 MSCU (Runyan/McBride) approved **Resolution 23/24-5 - Approving Budget Revisions.**

**Minutes**

- 7.1 MSCU (Langslet/Runyan) approved the minutes of the regular meeting on February 8, 2024.

**Policy**

- 8.1 MSCU (McBride/Bertotti) adopted Final Reading of Board Policy 2023 Updates
- |                   |   |
|-------------------|---|
| <b>BP 0410</b>    | Nondiscrimination in District Program and Activities      |
| <b>BP 0460</b>    | Local Control and Accountability Plan                     |
| <b>AR 0460</b>    | Local Control and Accountability Plan                     |
| <b>BP 0500</b>    | Accountability  |
| <b>BP 0520</b>    | Intervention in Underperforming Schools                   |
| <b>AR 1220</b>    | Citizen Advisory Committees                               |
| <b>BP 1312.2</b>  | Complaints Concerning Instructional Materials             |
| <b>AR 1312.2</b>  | Complaints Concerning Instructional Materials             |
| <b>BP 1312.3</b>  | Uniform Complaint Procedures                              |
| <b>AR 1312.3</b>  | Uniform Complaint Procedures                              |
| <b>AR 1312.4</b>  | Williams Uniform Complaint Procedures                     |
| <b>BP 5131.2</b>  | Bullying  |
| <b>AR 5131.2</b>  | Bullying  |
| <b>AR 5141.21</b> | Administering Medication and Monitoring Health Conditions |
| <b>BP 5145.3</b>  | Nondiscrimination/Harassment                              |
| <b>BP 6143</b>    | Courses of Study  |
| <b>BP 6161.1</b>  | Selection and Evaluation of Instructional Materials       |
| <b>AR 6161.1</b>  | Selection and Evaluation of Instructional Materials       |
| <b>BP 6161.11</b> | Supplementary Instructional Materials                     |
| <b>BP 6170.1</b>  | Transitional Kindergarten                                 |
| <b>BB 9321</b>    | Closed Session  |
| <b>E(1) 9321</b>  | Closed Session  |
| <b>E(2) 9321</b>  | Closed Session  |

**Warrants**

- 9.1 MSCU(Albonico/Langslet) approved the warrant list(s) for March
- |             |                     |
|-------------|---------------------|
| General:    | \$ 42,075.23        |
| Cafeteria:  | 11,378.43           |
| Def. Maint: | <u>9,250.00</u>     |
|             | <b>\$ 62,703.66</b> |

**Correspondence**

- 10.1 LCOE Annual Report to the Community - Booklet

**Information: Comments from Board Members**

- 11.1 The Board inquired about the status of ELOP in terms of meeting the days required. Further discussion included plans for ELOP during July and August.

**Closed Session**

- 12.1 Pursuant to Government Code Section 54957, the Board met regarding  
Richmond CTA Negotiations  
Board Negotiator - Brian Boyer
- 12.2 Pursuant to Government Code Section 54954.5, the Board met regarding  
Public Employee Evaluation of Performance  
- Superintendent/Principal

**Reconvene Open Session**

- 13.1 No Action Taken in Closed Session

**ADJOURNMENT**

Having no further business, the regular meeting adjourned at 8:16 p.m.